



## Fort Street Presbyterian Church

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### FORT STREET PRESBYTERIAN CHURCH

#### JOB DESCRIPTION: INTERIM CONDUCTOR, FORT STREET CHORALE JULY 2018

The Fort Street Chorale is a non-auditioned group of volunteer singers from the Metro-Detroit area. The Chorale has presented an annual performance of Handel's *Messiah* for the past 40 years, first under the direction of founder and director Ed Kingins, then under Marilyn Biery (appointed Music Director/Organist at Fort Street in 2016), then under Arianne Abela, who was appointed Interim Director in 2017 and directed the 39<sup>th</sup> performance.

The term of this interim conductor contract will be for *Messiah*, ending in the first week in December. The Interim Conductor will rehearse the Chorale, beginning in September, for two performances of *Messiah* held on December 1st and 2<sup>nd</sup>, 2018. The Interim Conductor will work with the Chorale Council, the Music Director/Organist and the Operations Manager, and will be supervised directly by the Music Director/Organist and Pastor/Head of Staff, and is ultimately accountable to the Session through the Personnel Committee.

#### Duties:

- Thursday evening rehearsals and other rehearsals as scheduled, beginning in September.
- Dress rehearsals at the end of November
- Performances: December 1 and 2 at 3 pm
- Score Preparation
- Chorale Council business and meetings (attendance at all meetings required)
- Administration of the Chorale
- Responsibility for the building (door unlocking/locking, lights and all building details before and after rehearsals)
- Regular communication with the Music Director
- Regular communication with the Operations Manager
- Responsible for all check requisitions for accompanist, instrumentalists, soloists
- Responsible for requesting instrument (piano, continuo organ) tuning through the Music Director
- Other duties as required

**Salary:** \$4,600